

Specifications Part 1

Police and Specialty Vehicles Contract

1. Optional Equipment Pricing and Vehicle Availability

Please note that only additional options within the contracted vehicle make, model, and trim can be ordered. Upgrading to another vehicle trim such as LS trim to LT trim within a vehicle model is not allowed. Prior to contract completion the tentative awarded suppliers will be notified by the Commodity Specialist to submit a list of available options per awarded Specialty Vehicle(s) with the manufacturers invoice price within five (5) days of the notification. Failure to provide this information may result in your tentative awarded vehicles being awarded to the next low bidder.

The awarded supplier shall verify that the contract and option pricing is correct prior to issuing an acknowledgement of order. At the end of the current model year ordering dates, vehicles may also be sold from supplier existing stock at the contract price. Existing stock vehicles equipped with options not usually ordered by the Commonwealth may be sold at the invoice price for the options on top of the contract vehicle price. Additionally, the Supplier agrees to honor the price of the additional options as indicated on the prep date for a period of ten (10) days. Upon Supplier(s) Acknowledgement Of Order, the Supplier(s) will verify the invoice pricing for options that are in addition to CWOPA's minimum specifications found in the Vehicle Specifications on the given prep date. If the Supplier finds that the invoice pricing provided for the additional options on the given prep date is not accurate the Supplier must provide official documentation with the accurate invoice pricing.

2. Contract Term

The initial contract term will begin July 1, 2018 to allow for the final year of availability for the Ford Sedan Interceptor for 2019 model to be ordered. Once cut-off date is received, this vehicle will be discontinued. A supplemental contract will be added to allow for the 2020 model utility interceptor to be ordered. This supplemental contract will begin around November 1, 2018 and end September 30, 2020.

This is a two-year contract with three (3) one (1) year renewals where manufacturers price adjustments are allowed when available for the next model year vehicles of the contract with supporting documentation from the Manufacturer via the awarded Supplier(s). The renewal date is October 1 however, additional price adjustments will be permitted at that time. After the current vehicle model year build-out dates have been posted by the Manufacturer, all model year updates and price increases will be reviewed by the Department upon receipt from the Contractor. All price adjustment requests must be approved by the Department prior to taking effect.

3. Price Submission

This will be Group Award contracts for Police Vehicles and Line Item Award contracts for the Specialty Vehicles.

For the line item award portion of this contract, awards will be to one bidder per manufacturer's line that meets the specifications and requirements set forth in the IFB. In the event multiple bidders submit bids for the same manufacturer's Specialty Vehicles the responsible bidder offering the lowest price to the Commonwealth will be selected for award.

For Group award portion of this contract, the award will be made to the responsible bidder based upon the total extended price per group. All items must be bid within the group to be considered for an award. The bid price shall include destination charges and all eligible discounts offered by the supplier and the OEM to the Commonwealth. This fixed price shall be effective for the entire model year bid. It shall be understood that the pricing offered by the supplier to the Commonwealth shall be equal to or lower than that offered to the supplier's most favored customer. **Fleet delete options may be used after contract award for individual vehicle orders only, not at the time of bid submission. All standard vehicle equipment must be included with your bid pricing.**

4. Specifications.

Vehicle minimum specifications are defined in the Vehicle Specifications in addition to PCID'S 1067, 1075 and 1104. These are minimum specification requirements. In addition to these specifications, all vehicles must have a current and valid PA inspection and emissions stickers along with a full tank of gasoline or the vehicle will not be accepted. Specifications shall be industry standard with approved options, including alternative fuel where applicable. Specifications shall be industry standard with approved options, including alternative fuel where applicable and must meet the California Emissions Standards.

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5. Acknowledgement of Order.

The Supplier must acknowledge receipt of an order within ten (10) calendar days from the day the purchase order is issued to the Supplier. To insure timely delivery, DGS and participating Local Public Procurement Units should follow up on orders if written acknowledgement is not received within ten (10) calendar days.

6. Business Meetings.

CWOPA requires that the Supplier and Original Equipment Manufacturer (OEM) actively participate in Bi-Annual Business Review meetings with the CWOPA commodity manager and fleet manager to evaluate past performance, address any issues, discuss upcoming vehicle changes, identify additional cost savings opportunities, and report build-out dates. CWOPA also requires that awarded suppliers attend a Contract Implementation meeting to discuss supplier requirements

7. Post Award Administration.

The Contractors performance shall be monitored and evaluated in accordance with the requirements outlined in the Contract and the Agencies' requests for quotes. At a minimum, the Contractors' performance shall be evaluated on an annual basis. Contractors may be required to attend Contract Performance Review meetings. These meetings will be for the purpose of providing Contractor performance reviews, discussion of issues either party may have concerning the Contract or the evaluate the overall progress of the Contract. The meetings will be held quarterly, semi-annually or annually at the discretion of the Department of General Services, or upon special request of the using agencies.

8. Trim Levels.

Vehicles supplied against the Contract will contain all of the standard equipment indicated for the trim level specified by the Supplier in the bid.

9. Vehicle Model/Trim Discontinuation.

When the Original Equipment Manufacturer(s) discontinues a vehicle model/trim listed on the Contract, the vehicle model/trim will be deleted from the Contract.

10. Vehicle Model/Trim Additions to Contract.

CWOPA reserves the right to add vehicle models/trims to the Contract any time during the term of the Contract. The Supplier Vehicle Price will be negotiated at the time the vehicle model/trim is added to the Contract.

Inquiries: Direct all questions to:

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